

Magical

E • V • E • N • T • S

Presented by:

THE LODGE AT BLUE LAKES
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TIMELINE AND SET-UP

CEREMONY

- Setup for Florists _____
- Set-up Decorator _____
- Start Time _____
- End Time _____
- Photo Session _____
- Musician _____

RECEPTION

- Start Time _____
- End Time _____
- Bar Opens _____
- Bar Closes _____

DINNER

- Open Doors _____
- Introduction _____
- Toast _____
- First Dance _____
- Dinner Service _____
- Cake Cutting _____
- Toast _____
- Last Call for Bar _____
- Conclusion _____

SET-UP

- Linen _____
- Registration Table _____
- Gift Table _____
- Cake Table _____
- Napkin Fold _____
- Pre-Set Salad _____
- Pre-Set Cups _____
- Pre-Set Wine Glasses _____
- Pre-Set Wine _____
- Pre-Set Coffee Cups _____
- Favors _____
- Program _____
- Dance Floor _____

AV SET-UP

- Microphones _____
- Lighting _____
- Screen _____
- Projector _____

VENDORS

- Florist _____
- DJ _____
- Cake Vendor _____
- Photographer _____
- Videographer _____